

Process of Identifying and Supporting Children with SEN

1) Class teacher/parent/SENDSCO identifies pupil's needs from observation, discussion, assessment gap analysis. Need for **wave 2** additional support identified and carried out and monitored.

2) If little progress is made following **wave 2** support, the class teacher meets with parents to discuss concerns, completes an **Initial Support Form** and meets with SENDSCO. Key areas of need are identified in relation to the Wiltshire GRSS key descriptors, strategies identified and next step actions agreed upon. The child is placed on the SENDSCO **Monitoring List** and review meeting date is agreed

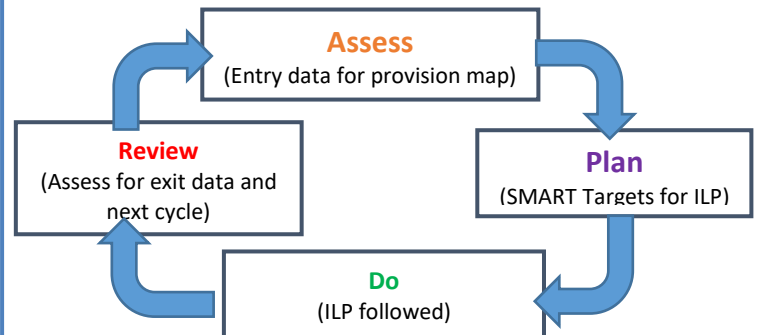
3) Class teacher meets with SENDSCO on review meeting date to share outcomes and decide next steps.

4a) If the child is beginning to make progress, **wave 2** strategies will continue and child remains on **Monitoring List**. Teacher to meet with parents and ensure strategies are in place.

4b) If the child is only making small amounts of progress, support through **Wave 3** intervention is required.

SENDSCO and class teacher meet with parents to discuss placing child on SEN register and an **Individual Learning Plan** is created.

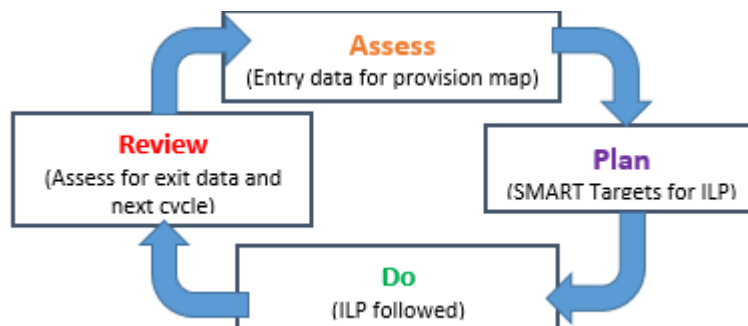
Teacher and SENDSCO identify **Wave 3** provision and targets monitored through graduated cycles



The class teacher will meet with parents 3 times per year to review the **Individual Learning Plan** and set new targets.

5) If little progress is made following at least 2 cycles, the SENDSCO and parents meet to discuss and gain permission for referrals for **wave 4** specialist advice and a **My Support Plan** is created to detail how their recommendations are being put in place to support the child.

The class teacher and SENDSCO will monitor the **wave 4** provision in place through graduated cycles.



6) If the child continues to make limited progress after 3 cycles, the SENDSCO may recommend applying to the Local Authority for an **Educational Health Care Needs Assessment (EHCNA)** which could lead to an **Educational Health Care Plan (EHCP)** if the Local Authority criteria are met. If provided, the needs of the child are then met through an SEND Lead Worker and the **Wiltshire Local Offer**. Parents can also make a request for an **EHCNA** by completing a form that can be downloaded [here](#).